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Dr. Victor E. Bibbins, Sr.

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Washington, DC  
20036

In His Memory



Victor E. Bibbins, Sr.  
Ph.D.

Annual Scholarship  
for Applicants/Students  
Payne Theological  
Seminary,  
Wilberforce, Ohio

Reserved by Metropolitan  
AME Church Scholarship  
Endowment Payne Tanner  
Memorial

**THE VICTOR E. BIBBINS, SR., Ph.D.**  
**Scholarship Application Instructions and Forms**



*The Victor E. Bibbins, Sr., Ph.D. Scholarship supports*

*The Victor E. Bibbins, Sr., Ph.D. Legacy*

**FACTS ...**

Dr. Victor E. Bibbins, Sr., was a 4<sup>th</sup> generation A.M.E., who gave himself to Christ as a teenager. As a young adult he served as a Steward in Bethel A.M.E. Church, in Detroit, Michigan. In 1978, he transferred his membership to Metropolitan A.M.E. Church in Washington, DC, where he served on the Board of Stewards, and as Chair of the Class Leaders System.

He had a distinguished 40-year track record as an experienced educator in applied behavioral sciences. He served as Assistant Vice Chancellor for Student Affairs for Elizabeth City State University, Dean of Students for Northern Virginia Community College, and Executive Assistant to the President of Edward Waters College. Dr. Bibbins retired from Northern Virginia Community College in 2009, where he served as the Chief Student Services Officer of the Manassas Campus for eight years.

Dr. Bibbins served on the Board of Trustees of Payne Theological Seminary, and helped facilitate the construction of Payne Campus Village, a residential facility. In his memory, a scholarship will be awarded annually to an applicant/student of Payne Theological Seminary, in Wilberforce, Ohio.

## Eligibility Criteria

Scholarship awards are available for students who meet the following criteria:

- Minimum cumulative grade point average of “B”.
- Proof of enrollment or acceptance at Payne Theological Seminary.
- Submit all required application materials and comply with all application requirements within the prescribed time period of February 15 to April 15. All materials must be received by April 15. Incomplete applications will not be considered.
- Submit to the competitive application process to the Victor E. Bibbins, Sr., Ph.D. Scholarship.

## Scholarship Award and Disbursement

The recipient may designate the scholarship award for tuition aid and/or books. A check will be payable jointly to the recipient and Payne Theological Seminary. The amount of award is \$1,500.00.

The Victor E. Bibbins, Sr., Ph.D. Scholarship will announce the award by May 30th and presentation of the award will take place on the second Sunday in June as part of the Youth Day celebration at Metropolitan A.M.E. Church, in Washington, D.C., during the 11:00 a.m. worship service. The recipient or an immediate family member may attend this service to receive the acknowledgement of the award.

## The Victor E. Bibbins, Sr., Ph.D. Scholarship

### APPLICATION INSTRUCTIONS

Instructions: Each applicant must submit a completed application to the Metropolitan A.M.E. Scholarship Endowment. Applications and all supporting material will be accepted beginning February 15 but must be received by April 15. Incomplete materials will not be considered. Read the application carefully and answer all questions. In addition, submit the following information:

- Letter of acceptance or a current certificate of enrollment (if currently enrolled) Payne Theological Seminary, Wilberforce, Ohio.
- Letter of recommendation from a counselor or major academic advisor.
- Letter of recommendation from one subject instructor.
- Transcript or record of grades verifying a cumulative grade point average of “B”.
- A personal statement (between 500 – 700 words) addressing academic merit, reasons for pursuing theological studies, occupational goal, financial need, and why deserving of an award by The Victor E. Bibbins, Sr., Ph.D. Scholarship.
- Any other pertinent information, i.e., honors, awards, special programs.

Interview: Each qualifying applicant will be contacted to schedule a required telephone appointment. Failure to appear for the scheduled telephone interview will result in disqualification of the applicant/application.

Please submit application and supporting documents to:

**The Victor E. Bibbins, Sr., Ph.D. Scholarship, c/o  
Metropolitan A.M.E. Church Scholarship Endowment  
Post Office Box 19322  
Washington, D.C. 20036**

*Documents sent to the church will not be considered.*

Any scholarship applications and documents that are not mailed to the address above and not received by the deadline will not be considered.

# The Victor E. Bibbins, Sr. Ph.D., Scholarship

## APPLICATION FORM\*

1. Name \_\_\_\_\_  
(Last) (First) (Middle)

A. Present Address \_\_\_\_\_

B. Home Address \_\_\_\_\_

C. Phone (\_\_\_\_) \_\_\_\_\_ (\_\_\_\_)  
(Day/Home) (Evening/Cell)

D. Email Address \_\_\_\_\_

2. What is your career goal? \_\_\_\_\_

3. Are you a member of Metropolitan A.M.E. Church, Washington, DC \_\_\_\_\_ If not, answer question 3. A:

A. In what church do you hold membership? \_\_\_\_\_

4. State the church activities in which you participate (i.e., Sunday School, church ministries, choirs):

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

5. Are you currently enrolled at Payne Theological Seminary? \_\_\_\_\_ If not, name of post-secondary institution where you are currently enrolled:

Address \_\_\_\_\_

A. If currently enrolled, date of initial enrollment \_\_\_\_\_

B. If accepted for enrollment, anticipated date of enrollment \_\_\_\_\_

7. What is your current or proposed major field of study? \_\_\_\_\_

8. Do you or will you attend school full time or part time? \_\_\_\_\_

9. Indicate number of credit hours \_\_\_\_\_

10. Name and address of the counselor or major academic advisor who will submit a letter of recommendation:

\_\_\_\_\_  
\_\_\_\_\_

11. Name and address of the subject instructor who will submit a letter of recommendation:

\_\_\_\_\_  
\_\_\_\_\_

12. In what year of study are you enrolled or will be enrolling? \_\_\_\_\_

13. What is your cumulative grade point average? Numerical \_\_\_\_\_ Letter \_\_\_\_\_  
What scale is your grade point calculated on? \_\_\_\_\_

14. When do you expect to complete your course work? \_\_\_\_\_

15. List all post-secondary extracurricular activities and offices held:  
\_\_\_\_\_  
\_\_\_\_\_

16. List all volunteer and community work performed:  
\_\_\_\_\_  
\_\_\_\_\_

17. Are you a dependent on either parent's tax return? \_\_\_\_\_ If yes, answer questions 17. A - C:  
A. Father's income \_\_\_\_\_ Mother's income \_\_\_\_\_ Other \_\_\_\_\_  
B. Total household income \_\_\_\_\_  
C. Total number of persons supported by income \_\_\_\_\_

18. Are you or your spouse employed? \_\_\_\_\_ If yes, answer questions 18. A - C:  
A. Applicant's annual salary \_\_\_\_\_ Spouse's annual salary \_\_\_\_\_ Other \_\_\_\_\_  
B. Total household income \_\_\_\_\_  
C. Total number of persons supported by income \_\_\_\_\_

19. Have you applied for or received other financial assistance? \_\_\_\_\_  
If yes, name the source and the amount expected or received for the upcoming academic year:  
\_\_\_\_\_  
(Source) \_\_\_\_\_ (Amount)

20. Is the assistance a loan, grant, scholarship, or other? \_\_\_\_\_

### CERTIFICATION

I, \_\_\_\_\_, hereby certify that the information\* submitted in this application is true and correct.

\_\_\_\_\_  
(Printed Name) \_\_\_\_\_ (Signature)

\_\_\_\_\_  
(Date)

**\*All information on this application will be held in strict confidence.**

## INSTRUCTIONS FOR

### Letter of Recommendation

**The Victor E. Bibbins, Sr., Ph.D.  
Scholarship**

Mailing Address:

Post Office Box 19322

Washington, D.C. 20036



### *The Victor E. Bibbins, Sr., Ph.D. Legacy*

Dear Professor, Counselor, or Advisor:

Your student, \_\_\_\_\_ has applied for a financial award from the **Victor E. Bibbins, Sr., Ph.D. Scholarship** for this year.

In order for the Scholarship Committee to consider fairly and evaluate this applicant, we request that you submit a letter of recommendation. Your comments should be detailed and specifically address, but need not be limited to, the following items:

- Does the applicant perform up to his/her academic ability? Provide your observations of the applicant's interactions in the academic environment.
- What leadership qualities does the applicant demonstrate? Please give specific examples.
- Comment on the applicant's involvement in extracurricular seminary activities, and any offices held.
- Comment on the applicant's involvement in community activities.
- Comment on the applicant's plans to achieve his/her career goals.

Please address all five areas cited above. The Scholarship Committee considers your input to be critical. It is imperative that your response be received **by or before April 15th.**

Please forward your comments to:

**The Victor E. Bibbins, Sr., Ph.D., Scholarship, c/o  
Metropolitan A.M.E. Church Scholarship Endowment  
P. O. Box 19322  
Washington, D.C. 20036**

**To ensure that your letter is received by the Scholarship Committee, please do not fax or mail to Metropolitan A.M.E. Church.**

With warm regard,

Chair,  
The Scholarship Committee