



Payment Plan Policy

All charges for the current semester are to be paid by noon on the first Friday of the semester. In the event a student cannot pay his or her balance in full, a payment plan may be arranged with Student and Academic Services.

Payment Plan Parameters

4 equal payments per the schedule below:

1st Payment	25% due by noon on the first Friday of the semester
2nd Payment	25% due by the last day of August (Fall)/January (Spring)
3rd Payment	25% due by the last day of September (Fall)/February (Spring)
Final Payment	25% due by the last day of October (Fall)/March (Spring)

Payment Plan Stipulations

Payment plans are available for the Fall and Spring semesters only. Due to the shortened term of the Summer semester, payment plans are not available and full tuition for Summer classes is due by the last day of May.

Payment plans requested after the beginning of the semester will not be approved.

Payment plans must be arranged with the Registrar's Office prior to the first day of the semester and the approved plan entered in Sonis SIS.

Payne Theological Seminary reserves the right to withdraw any student whose payment has not been received by the noon on the first Friday of the semester or who fails to uphold the terms and timeline of the payment plan agreement.

The student's account balance must be paid in full before a student may register for the next semester. A student that defaults on a current payment plan may not be eligible for a future payment plan agreement.